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ด่วนมาก

ที่ ทส 0606/ 2.5๗1



กรมทรัพยากรน้ำ
รับที่ 407๗๘
วันที่ 10 พ.ย. 51

๐๙. 4๓๕.

กรมทรัพยากรน้ำ

180/3 ถนนพระราม 6 ซอย 34

แขวงสามเสนใน เขตพญาไท

กรุงเทพฯ 10400

กองการเจ้าหน้าที่
ร. ๗๑๐ พ.ป. 255๑ E 4077๘
หน่วยงานผู้รับผิดชอบเวลา 10.56๗
 กพม. กอพ.
 สบต. สสป.
 สบพ.

๖ พฤศจิกายน 2551

เรื่อง รับสมัครที่ปรึกษาจากประเทศภาคีสมาชิก ตำแหน่ง Mekong-IWRM Project Preparation

① เรียน **อธิบดีกรมทรัพยากรน้ำ**

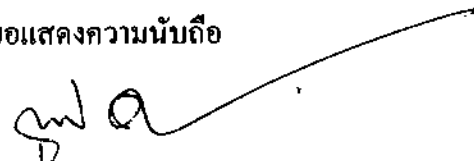
สิ่งที่ส่งมาด้วย สำเนาโทรสารสำนักงานเลขาธิการคณะกรรมการแม่น้ำโขงเลขที่ MK-045808 ลงวันที่ 30 ตุลาคม 2551 พร้อมรายละเอียด Job Description รวมจำนวน 5 แผ่น

ด้วย สำนักงานเลขาธิการคณะกรรมการแม่น้ำโขง (Mekong River Commission Secretariat : MRCS) มีความประสงค์จะรับสมัครที่ปรึกษาจากประเทศภาคีสมาชิก ตำแหน่ง **Mekong-IWRM Project Preparation Consultant, Mekong-Integrated Water Resources Management Project** ระยะเวลาทำงาน 7 เดือน เพื่อปฏิบัติงาน ณ MRCS นครหลวงเวียงจันทน์ สาธารณรัฐประชาธิปไตยประชาชนลาว โดยผู้สมัครจะต้องมีคุณสมบัติตาม Job description ดังมีรายละเอียดปรากฏตามสิ่งที่ส่งมาด้วย

กรมทรัพยากรน้ำ ในฐานะสำนักเลขาธิการคณะกรรมการแม่น้ำโขงแห่งชาติไทย และเป็นหน่วยงานกลางในการประสานงานภายใต้กรอบความร่วมมือ MRC จึงขอชวนเชิญบุคลากรผู้สนใจและมีคุณสมบัติตรงตาม Job Description ส่งใบสมัครพร้อมประวัติส่วนตัวและรูปถ่าย ไปยังกรมทรัพยากรน้ำ หรือทาง website : tnmc@dwr.go.th ภายในวันที่ 25 พฤศจิกายน 2551 ทั้งนี้เพื่อกรมทรัพยากรน้ำจะได้รวบรวมใบสมัครส่งให้ MRCS พิจารณาต่อไป

จึงเรียนมาเพื่อโปรดพิจารณา

ขอแสดงความนับถือ


(นายณนต ดาवासารณ)
รองอธิบดี ปฏิบัติราชการแทน
อธิบดีกรมทรัพยากรน้ำ

สำนักประสานความร่วมมือระหว่างประเทศ

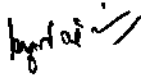
โทร. 0 2271 6000 ต่อ 6617 โทรสาร. 0 2271 6165

เว็บบอร์ด
อีเมล
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สำนักงาน ก.ค.ศ.

๒) เรียน ผอ.สำนัก/กอง และหัวหน้าหน่วยงาน

เพื่อโปรดเวียนแจ้งให้ผู้สนใจได้ทราบ
หากประสงค์จะสมัครเป็นที่ปรึกษาและมีคุณสมบัติ
ตรงตาม Job Description ที่กำหนด ขอให้ส่งใบสมัคร
พร้อมเอกสารประกอบไปยังกรมทรัพยากรน้ำ
หรือทาง website : tnmc@dwr.go.th ภายในวันที่
25 พฤศจิกายน 2551 โดยตรงต่อไป



(นายไพฑูรย์ ทิรัฎฐประดิษฐ์)

อกจ.

10 พ.ย. 51



Mekong River Commission

P.O. Box 6101, 184 Fa Ngoum Road, Unit 18,
Ban Sithane Neua, Sikhottabong District, Vientiane 01000, Lao PDR
Telephone: (856-21) 263 263 Facsimile: (856-21) 263 264

FACSIMILE

REF FAX NO: MK-0458108

To: Facsimile No.: 662-298 6605

Bangkok, Thailand

Date: 30 October 2008

Number of page(s): 5
(including this page)

Dear Sir,

Subject: Recruitment of Mekong-IWRM Project Preparation Coordinator

We would like to refer to the recruitment of the position of Mekong-IWRM Project Preparation Coordinator attached to the Planning Division. We received 14 applications from the MRC Member States and three candidates were selected for interviews. Unfortunately, the Secretariat could not identify a suitable candidate as none of them met the requirements of the position.

The preparation of the Regional component, being the main responsibility of the incumbent of this position, should be completed by June 2009 as per the agreement with the Development Partner. To ensure timely preparation of proposal to secure AusAID's funding for the project implementation, the Secretariat would like to engage a Riparian consultant for a short period from January to July 2009 for this purpose. We expect that the funding from AusAID for the programme implementation would be secured by July 2009. The recruitment of a long-term Riparian Programme Coordinator will then be resumed.

To search for qualified candidates, we will announce this consultancy in the newspapers of the MRC Member States including The Nation newspaper. In addition, we will also post the vacancy in a well known national job-listing website such as www.jobsdb.com.

To ensure that qualified candidates are identified to support this important and tight time-frame project, we would be grateful if you could also recommend qualified consultants for the selection. We attach the vacancy announcement and the TOR of the above-mentioned consultancy for your kind information and support.

Thank you for your continued support.

1300 30/10/08

30/10/08

30/10/08

Yours sincerely,

Pomsook Chongprasith
Officer-in-Charge

Mekong River Commission Secretariat

The Permanent Secretary
Ministry of Natural Resources and Environment
Vice-Chairman of Thai National Mekong Committee
Chairman of the MRC Joint Committee for 2008/2009
Member of the MRC Joint Committee for Thailand
C/o Thai National Mekong Committee
Department of Water Resources
180/3 Rama 6 Road, Soi Phibul Watana Building
Phayathai, Bangkok 10400 Thailand



Mekong River Commission

The role of MRC is to co-ordinate and promote co-operation in all fields of sustainable development utilization, management and conservation of the water and related resources of the Mekong Basin.

MRC is looking for qualified **Riparian Professionals** to fill the following consultancy

Mekong-IWRM Project Preparation Consultant **Mekong-Integrated Water Resources Management Project** *(7 working months from January – July 2009 based in Vientiane, Lao PDR)*

The Terms of Reference and other information can be obtained at MRC's website <http://www.mrcmekong.org>. Women are encouraged to apply. Only short-listed candidates will be notified.

Application procedures:

The application must include a cover letter outlining clearly how the candidate meets the requirements of the position. In addition to the cover letter, the applicant should include his/her detailed CV, three reference contacts and financial expectation. The post/project title must be indicated in the application letter. Application should be sent to:

Mekong River Commission Secretariat
P.O. Box 6101, Vientiane, 01000, Lao PDR
Email: mrcs@mrcmekong.org
Subject: Application for Mekong-IWRM Project Preparation Consultant

Closing date for applications: 25 NOVEMBER 2008



Mekong River Commission

P.O. Box 6101, 184 Fa Ngoum Road, Unit 18,
Ban Sithane Neua, Sikhottabong District, Vientiane 01000, Lao PDR

TERMS OF REFERENCE

Update: 27 October 2008

Title: Riparian expert for the preparation phase of Mekong IWRM Project
 Functional Title: **Riparian Consultant for Mekong-IWRM Project Preparation**
 Division: Planning Division
 Duration: 07 months, starting as soon as possible with opportunity to apply for the position of Project Coordinator for the Implementation phase (2009-2014)
 Location: MRCS, Vientiane, Lao PDR with travels to Cambodia, Thailand and Viet Nam
 Reporting to: Director, Planning Division

1. THE MEKONG RIVER COMMISSION

The Mekong River Commission (MRC) was established by the 1995 Agreement on Co-operation for the Sustainable Development of the Mekong River Basin, between the governments of Cambodia, Laos, Thailand and Viet Nam. In accordance with this Agreement, the **Mission** of MRC is: "To promote and coordinate sustainable management and development of water and related resources for the countries' mutual benefit and the people's well being by implementing strategic programmes and activities and providing scientific information and policy advice."

2. THE PLANNING DIVISION

The Planning Division works towards the implementation of MRC's core programmes including Basin Development Plan (BDP) Programme and the Mekong Integrated Water Resources Management Project (M-IWRM Project) – the follow up project of the Water Utilization Programme.

The M-IWRM Project will strengthen the enabling framework and capacity for IWRM in the Lower Mekong Basin, and explore and establish MRC's role as a facilitator of significant water resources development projects, guided by IWRM principles. The project will be implemented at regional, national and transboundary levels, which form the three respective components of the project.

3. SUMMARY OF THE ASSIGNMENT

Under the direct supervision of the Director of Planning Division, the Riparian Expert for M-IWRM Project Preparation (the Riparian Expert) will be responsible for the overall coordination and management of the Preparation phase, including all technical and administrative aspects. Financial management aspect will be carried out under close supervision and delegation of authorities by the Director of Planning Division.

4. KEY TASKS

The Riparian Expert will coordinate the overall preparation of the project including managing the AusAID's funds and provide inputs to the preparation of the Regional component and support Member countries in preparing the National and Transboundary project components, funded by the Japan PHDR. He/she will perform the following tasks.

Overall management and coordination of project preparation:

- Under the supervision of the Director of Planning Division, manage all technical and administrative activities using the AusAID's funding to ensure the effective and efficient implementation of the project preparation in full compliance with the applicable donor funding agreement and MRCS procedures and standards;



Mekong River Commission

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- Work with the International expert to prepare the overall plan for the project preparation, synthesizing the plans to prepare Regional component (by MRCS) and National and Transboundary components (by Member countries)
- Develop and implement a detailed plan to monitor and report on the project preparation activities by MRCS and Member countries
- Provide secretarial support for the Regional Oversight Committee (ROC) of the project including organizing meetings, taking notes, following up on the recommendations and decisions of the ROC and liaison between the ROC and National Oversight Committees through Country focal points
- Maintain regular communication with NMCs, Country focal points, World Bank, AusAID and relevant stakeholders;
- Preparing progress reports and other updates on the overall project preparation by synthesizing regional and national progress as in accordance with MRCS procedures and specific requirements of the project preparation;
- Providing the project related information to the CEO, the National Mekong Committees (NMC), and other related MRCS Programmes;
- Liaison and exchange information with other related regional projects, programmes and initiatives;
- Perform other duties related to the coordination and management of the M-IWRM project as assigned by the CEO and Director of Planning Division.

Preparation of the Regional component

- Work with the International expert and concerned MRC Programmes to prepare a detailed plan for the preparation of the Regional component
- Coordinate the MRC Programmes' inputs to the preparation of activities under the Regional component;
- In close consultation with concerned MRC Programmes, prepare Terms of Reference (TOR) and budgets to mobilize external resources, as required, to support the preparation activities under the Regional component;
- Provide support to the International expert in preparing certain activities of the Regional component

Support Member Countries in the preparation of National and Transboundary project components

- Work closely with the International expert to support the NMCs and Member Countries in preparing TOR for identification of agreed activities in National and Transboundary components
- Prepare budget and recruitment of experts for these identification activities, as required
- Support the International expert in finalizing the TOR and developing a detailed workplan for project preparation in Thailand, make funding arrangements for this and manage the activities and use of the funds
- When required, support the project preparation by Member Countries using the Japan PHRD. This may include support the NMCs in mobilizing the national team and preparation of detailed workplan to ensure synergies between national and regional workplans
- Maintain regular communication with Country focal points and monitor the progress in the preparation activities at country and transboundary level and consolidate national progress reports in overall reporting on the project preparation
- Facilitate communication and coordination amongst the Country focal points and concerned line agencies in support of the preparation of the Transboundary project component and to promote sharing of expertise and joint learning.



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5. SCOPE OF AUTHORITY

- (a) **Supervision requirements:** The Riparian Expert has no supervision responsibility.
- (b) **Level of autonomy:** Decision-making on substantive aspects is final while on decision-making on financial aspect is subject to the cursory approval of the Division Director.
- (c) **Level of problem solving required:** Problem solving is complex and the incumbent must display sensitivity, initiative and creativity
- (d) **Level and type of communications required:** Communications are wide, both within and outside of the organisation, and a variety of written documentation is required of the position.

6. COMPETENCE REQUIREMENTS

- (a) **Core Values:** Integrity, professionalism and respect for diversity.
- (b) **Core Competencies:** Communication, teamwork, planning and organising, accountability, creativity, client orientation, commitment to continuous learning, and technological awareness.
- (c) **Managerial Competencies:** Vision, leadership, building trust, and judgement/decision-making.

7. POST-SPECIFIC QUALIFICATIONS

- MSc/MA or higher in development economics, water resources and natural resources planning/management or a related field with at least 15 years experience in Integrated Water Resources Management (IWRM) and in planning and administration of development projects in developing countries;
- Experience with and good knowledge of the Mekong riparian countries and the Mekong River Basin and should have a proven experience of working in an international environment;
- Knowledge/experience within development project design, planning, preparation and execution/management is a must;
- Practical experience in preparing infrastructure development projects is an advantage
- Good organizational and coordination skills are required
- Ability to work, cooperate in an international environment is a necessity;
- Fluency in English both spoken and written is required.